

WEST TAPPS MAINTENANCE COMPANY

Board of Trustees Meeting Minutes

3302 C West Tapps Dr E, Suite C

Lake Tapps, WA 98391

1 Special Board Meeting

2 Wednesday January 11th, 2023

3 Mixed (Zoom and In-Person)

4

5 Call to Order

6 Meeting called to order at 7:00pm by Duane Bratvold.

7

8 Attendance

9 Trustees Present

10 Duane Bratvold, President

11 Adam Gregorich, Treasurer

12 Kit Bourn, Secretary

13 Brad Boushey

14 Kim Scott

15 Aaron Kolar

16

17 Staff Present

18 Melissa Gubbe

19

20 Determination of Quorum

21 Quorum Reached.

22

23 New Business

24 Ground Penetrating Radar

25 Need to wait for further bids.

26

27 Dirt work bids for Jenks, Lakeridge, and Bankers

28 Discussion on drafting a scope of work.

29 Dock Reconstruction Bids

30 Motion (230202.1919) to accept Morris and Morris bid up to \$35,000 to be paid from the
31 reserve account pending a written one-year workmanship warranty by Gregorich, seconded by
32 Boushey.

33 **Approved:** All

34

35 Jenks Gate Repair

36 Motion (230202.1930) to accept bid for \$1243.33 from GST to repair vehicle gate lower rollers
37 from the Reserve fund by Gregorich, seconded by Boushey.

38 **Approved:** Unanimous

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40 [Jet Dock Extension Purchase](#)

41 Motion (230202.1940) to accept bid for \$11634.40 from Jet Dock for the remainder of the dock
42 from the Reserve fund by Gregorich, seconded by Kolar.

43 **Approved:** Unanimous

44

45 [Meeting Adjourned](#)

46 Motion (230202.1946) to adjourn by Gregorich, seconded by Kolar.

47 **Approved:** Unanimous

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49

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51 **Meeting Minutes Prepared by**

Date

52 Kit Bourn

02/5/2023

53

54 **Board Approved**

Date

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