

**WEST TAPPS MAINTENANCE COMPANY**  
**Board of Trustees Meeting Minutes**  
3302 C West Tapps Dr E, Suite C  
Lake Tapps, WA 98391

1    Special Board Meeting

2    Wednesday May 15th, 2023

3

4    Call to Order

5    Meeting called to order at 6:00pm by Kit Bourn.

6

7    Attendance

8       Trustees Present

9           Adam Gregorich, Treasurer

10          Kit Bourn, Secretary, Vice-President

11          Kim Scott

12          Brad Boushey

13       Absent Excused

14          Aaron Kolar, President

15

16       Determination of Quorum

17       Quorum Reached.

18

19       Corner to Corner Billing

20       Motion (230515.1825) to pay a one-time payment to Corner to Corner for Invoice 332 for  
21       \$5390.41 from Budget Line Item 1209 Facility Manager Salary by Gregorich, seconded by Scott.

22       **Approved:** Unanimous

23

24       Lakeridge Fencing

25       Motion (230515.1828) to approve up to \$3000 for clear brush to prepare for fencing installation  
26       at Lakeridge from reserve funds and capitol funds, to be divided evenly between the two by  
27       Gregorich, seconded Boushey.

28       **Approved:** Unanimous

29

30       Lakeridge Soil Drainage Testing

31       Motion (230515.1832) to approve \$1000 bid from All American Geo Technical to perform  
32       drainage testing at Lakeridge Park by Gregorich, seconded Boushey.

33       **Approved:** Unanimous

34

35       Jenks Park Cabana Painting

36       Motion (230515.1852) to approve \$3000 bid from Black Pearl Painters to paint the cabana at  
37       Jenks Park provided the painters can start the project in May. If Black Pearl is unable to start in  
38       May, then Cobra Painting will be approved for \$3300 by Gregorich, seconded Boushey.

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39 **Approved:** Unanimous

40

41 Meeting Adjourned

42 Motion (230515.1853) to adjourn by Gregorich, seconded by Boushey.

43 **Approved:** Unanimous

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45

46 **Meeting Minutes Prepared by**

**Date**

47 Kit Bourn

06/07/2023