

**WEST TAPPS MAINTENANCE COMPANY**

**Board of Trustees Meeting Minutes**

3302 C West Tapps Dr E, Suite C

Lake Tapps, WA 98391

1 **Special Board Meeting**

2 Thursday August 24th, 2023

3

4 **Call to Order**

5 Meeting called to order at 7:00pm by Aaron Kolar.

6

7 **Attendance**

8 **Trustees Present**

9 Aaron Kolar, President

10 Adam Gregorich, Treasurer

11 Brad Boushey

12 Kim Scott

13 Candice Krasovec

14 Lorian Maddox

15 Kit Bourn, VP, Secretary

16 **Staff Present**

17 Melissa Gubbe

18 **Committee Members Present**

19 Kimberly Newlove

20

21 **Determination of Quorum**

22 Quorum Reached

23

24 **New Business**

25

26 **Paving Jenks Park Boat Launch Turn-Around**

27 Motion (230823.1911) to approve a bid to pave the turn-around at the Jenks Park boat launch  
28 from Looker Asphalt for \$13200 from the reserve funds by Gregorich, seconded by Boushey.

29 **Approved:** Unanimous

30

31 **Architecture Committee Discussion - Pope Variance Update**

32 Discussion on the Pope variance. Nothing has been accomplished regarding the previously  
33 requested variance and will now move to the violations committee to address the fines for not  
34 following the variance requirements.

35

36 **Policy Committee – Board Member Roles**

37 Discussion on board roles policy and edits by the board.

38

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39 [Playground at Lake Ridge](#)

40 Discussion on playground toy options for Lakeridge. Each option was displayed for the board to  
41 review. Options were based on the member survey results.  
42

43 [Rename Violations Committee](#)

44 Discussion on Violations committee naming and relationship with the architecture committee.  
45

46 [Park Survey](#)

47 Kim showed us his work on generating a WTMC assets KML file for Google Earth.  
48

49 [Truck Sale](#)

50 Motion (230823.2053) to authorize melissa to sell the WTMC truck for the best available price  
51 by Gregorich, seconded by Boushey.

52 **Approved:** Unanimous  
53

54 [Sign designs](#)

55 Discussion on sign standardization for all parks.  
56

57 [Meeting Adjourned](#)

58 Motion (230823.2128) to adjourn by Gregorich, seconded by Maddox.

59 **Approved:** Unanimous  
60  
61  
62

63 **Meeting Minutes Prepared by**

64 Kit Bourn  
65

**Date**

08/30/2023