

WEST TAPPS MAINTENANCE COMPANY
Board of Trustees Meeting Minutes
3302 C West Tapps Dr E, Suite C
Lake Tapps, WA 98391

1 Special Board Meeting

2 Thursday September 27th, 2023

3

4 Call to Order

5 Meeting called to order at 7:00pm by Aaron Kolar.

6

7 Attendance

8 Trustees Present

9 Aaron Kolar, President

10 Adam Gregorich, Treasurer

11 Brad Boushey

12 Kim Scott

13 Candice Krasovec

14 Lorian Maddox

15 Kit Bourn, VP, Secretary

16 Staff Present

17 Melissa Gubbe

18 Committee Members Present

19 Kimberly Newlove

20

21 Determination of Quorum

22 Quorum Reached

23

24 New Business

25

26 Paving Jenks Park Boat Launch Turn-Around

27 Motion (230823.1911) to approve a bid to pave the turn-around at the Jenks Park boat launch
28 from Looker Asphalt for \$13200 from the reserve funds by Gregorich, seconded by Boushey.

29 **Approved:** Unanimous

30

31 Architecture Committee Discussion - Pope Variance Update

32 Discussion on the Pope variance. Nothing has been accomplished regarding the previously
33 requested variance and will now move to the violations committee to address the fines for not
34 following the variance requirements.

35

36 Policy Committee – Board Member Roles

37 Discussion on board roles policy and edits by the board.

38

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39 [Playground at Lake Ridge](#)

40 Discussion on playground toy options for Lakeridge. Each option was displayed for the board to
41 review. Options were based on the member survey results.
42

43 [Rename Violations Committee](#)

44 Discussion on Violations committee naming and relationship with the architecture committee.
45

46 [Park Survey](#)

47 Kim showed us his work on generating a WTMC assets KML file for Google Earth.
48

49 [Truck Sale](#)

50 Motion (230823.2053) to authorize melissa to sell the WTMC truck for the best available price
51 by Gregorich, seconded by Boushey.

52 **Approved:** Unanimous
53

54 [Sign designs](#)

55 Discussion on sign standardization for all parks.
56

57 [Meeting Adjourned](#)

58 Motion (230823.2128) to adjourn by Gregorich, seconded by Maddox.

59 **Approved:** Unanimous
60
61
62

63 **Meeting Minutes Prepared by**

64 Kit Bourn
65

Date

08/30/2023