

WEST TAPPS MAINTENANCE COMPANY
BOARD OF TRUSTEES Special MEETING
MINUTES
February 27, 2020
Held at Main Office 3302-C W. Tapps Dr E lake Tapps, Washington

CALL TO ORDER

President Stephen Bricker called the meeting to order at 5:25 pm.

BOARD MEMBERS PRESENT

Stephen Bricker, President
Bruce Upton, Vice President
Lisa Courneya, Secretary / Treasurer
Cliff McIntosh, Violations
Butch Holmstrom, Member at large
James Madison, At large

Secretary Courneya informed President Bricker that Board Member quorum is present.

STAFF PRESENT

Michelle Wittmier-General Manager (GM)

Purpose of meeting: Review, consider and take action on Bid to Resurface the Tennis Courts

President Bricker presented the detail of the Bid under consideration, explaining that this bid is from our preferred vendor for these services and is the organization who did the surfacing work in 2016 for WTMC

Cliff McIntosh raised the concern that he did not see specific language in the Bid addressing the correction of the ponding of water on the courts when it rains. Mr. McIntosh also suggested, in light of the abrasions and cuts he observed in the current surface, apparently caused by the pressure washing we have done to clean the surface, that we consider hiring an outside vendor who specializes in this type of work to do the ongoing maintenance on our courts.

James Madison expressed concern about how the cracks were going to be dealt with noting that simply filling them would not stop them from reappearing. Mr. Maddison noted that he intended to measure the linear feet of cracks in the courts

Items brought up by various members of the Board and discussed were:

- frequency of resurfacing
- substructure of the Tennis Courts
- Issue of covering the courts and the damage that can cause

At the direction of the Board, Facilities Manager David Gowans requested a revised Bid from the vendor, Cascade Sports and Tennis Court Surfacing, reflecting the specific steps that will be taken to address the water ponding issue and if the price of the Bid will change. Mr. Gowans excused himself from the meeting and sent that request to the vendor.

President Bricker directed that the Board would convene a brief Special Meeting at the Board Retreat on Saturday March 7, 2020 to take action on the revised Bid, if it had been received by that date.

Motion by Lisa Courneya to adjourn,
Second by Butch Hulstrom
VV: Unanimous

President Bricker Adjourned meeting at 6:05 pm

Respectfully Submitted:

Approved:

5/21/2020
Michelle Wittmier, General Manager

5/21/2020
Lisa Courneya, Secretary/Treasurer